

whom shall be members in good standing.

b. All proposals for membership shall be referred to the Board of Directors for consideration.

Alternate: **Check if selected**

b. All proposals for membership shall be referred to the Board of Directors who shall inform the club members of the names of those proposed for membership which will be acted upon by the Board of Directors after a period of two (2) weeks.

c. Each proposal for transfer may be submitted by a member of an active Kiwanis club directly to the Board of Directors for the purpose of changing club membership. Transfers must be requested within six (6) months of discontinuing active attendance in the original club.

d. At a meeting of the Board of Directors at which a quorum is present,

e. Upon favorable action by the Board of Directors, the new and transferred members shall be notified personally concerning the action of the Board and the membership induction fee shall then be secured. The official admission into club membership shall be the date the foregoing requirements are completed, and that date shall be reported to Kiwanis International.

Section 2. Senior and honorary members shall be elected by a majority vote of the entire Board of Directors.

Section 3. A member may resign from this club provided that such member's indebtedness to the club has been paid. The resignation shall be submitted in writing to the Board of Directors and shall become effective when accepted by the Board. Such individual shall forfeit all interest in any funds or other property belonging to the club and all rights to the use of the Kiwanis name, emblem, insignia, or other Kiwanis Marks.

ARTICLE V. DISCIPLINE OF MEMBERS

Section 1. Any active, senior, or privileged member being two (2) months in arrears in the payment of dues and/or financial obligations, by majority vote of the Board of Directors, shall stand suspended from membership and be so notified in writing by the Secretary. Upon payment of arrears and making application for reinstatement of membership, such member, within thirty (30) days from the date of such written notice, by majority vote of the board may be reinstated. If such member is not reinstated within the thirty (30) day period, the individual's membership is terminated.

Section 2. Active members shall maintain regular attendance at club meetings and shall actively participate in club activities, and the Board of Directors shall review semiannually the attendance and activity participation record of each member. The Board will then measure the personal involvement and attendance at regular club meetings of each active member. At the discretion of the Board, any active member who, without excuse, fails to regularly attend club meetings or actively participate in the activities, by majority vote of the Board, shall stand suspended and be so notified in writing by the Secretary.

Section 3. Any senior member who, without excuse, fails to meet the standards of attendance and participation in club activities set forth by the Board of Directors, by majority vote of the Board, shall stand suspended and be so notified in writing by the Secretary.

Section 4. Any suspended active or senior member, upon making application to the Board of Directors for reinstatement and expressing a willingness to meet club standards of attendance and participation, by majority vote of the Board, may be reinstated within thirty (30) days from the date of such written notice of suspension by the Secretary. If such member is not reinstated within the thirty (30) day period, the individual's membership is terminated.

Section 5. A complaint against a member charged with conduct unbecoming a member of the Kiwanis family shall be referred to a special committee appointed by the Board for the purpose of investigating,

reporting, and making a recommendation before any action is taken on such charges by the Board of Directors. Proper notice of the charges, the investigation, and the hearing shall be given to such member. A member against whom such charges are sustained after a hearing before the Board may be disciplined or removed from the member's office or club by a two-thirds (2/3) vote of the entire Board.

"Conduct unbecoming a member of the Kiwanis family" (Kiwanis, Kiwanis Junior, Circle K, Key Club, Builders Club, K-Kids, and Aktion Club), is defined as any conduct that:

- a. is incompatible with the best interests of the public or of members of the Kiwanis family; -or-
- b. tends or threatens to harm the standing or reputation of the Kiwanis family in the local or global community.

Violation of the policy defining "conduct unbecoming a member of the Kiwanis family" may result in disciplinary action against the offending member. Disciplinary action can result in a private reprimand, a public reprimand, or dismissal from the organization. A private reprimand is communicated to the individual violating the "conduct policy" as a warning. A public reprimand requires notification of the district board or district governor of the individual violating the "conduct policy." Dismissal means removal from the member's office or club.

Any individual receiving written notice as provided in the applicable bylaws shall be permitted to hear all evidence against him or her and be afforded the opportunity to provide evidence in his or her defense. The appropriate ruling body shall hear the evidence and determine what sanction, if any, shall be imposed, and such decision shall be final.

Section 6. Any person whose membership has been terminated in any manner shall forfeit all interest in any club funds or other property and all rights to the use of the Kiwanis name, emblem, insignia, or other Kiwanis Marks.

ARTICLE VI. OFFICERS*

Section 1. The officers shall be a President, President-elect, Immediate Past President, Vice-President(s) [indicate number one], Treasurer, and Secretary.** If, in any year, the Immediate Past President ceases to be an active, senior, or privileged member of this club, the active, senior, or privileged member who served as President most recently prior to the Immediate Past President shall automatically become Immediate Past President.

***Note**--If desired, there may be elective offices of Assistant Secretary, Assistant Treasurer, and such other offices as the club may desire.

List such offices, if any:

****Note**--After their election and before their assumption of office, all officers shall be known and designated by the titles of the offices to which they have respectively been elected followed by the term "designate."

Section 2. Each officer shall be an active, senior, or privileged member in good standing. No offices shall be combined in one person other than those of:

- a. President-elect and Vice-President; or
- b. Secretary and Treasurer.

No person shall simultaneously serve as an elected director and an officer.

Section 3. All officers shall enter upon their official duties on the first day of October of each year and shall serve for a term of one (1) year or until their successors shall be duly elected and qualified.

Section 4. The President has the following duties and responsibilities

- a. Be the executive officer of this club.
- b. Preside over all meetings of the club and the Board of Directors.
- c. Promote the Objects of Kiwanis International and the positive image of Kiwanis in the community.
- d. Be an ex-officio member of all standing and special committees.
- e. Present the views of the club to the district and the views of the district to the club.
- f. Promote membership growth and the building of new Kiwanis clubs.
- g. Be one of the club delegates to the International and district conventions.